

# THE HOWARD PROPERTY COMPANY INC.

## THE ROYALE

368 Eglinton Avenue East  
Toronto, Ontario M4P 1L9  
416-433-7571

### RENTAL APPLICATION REQUIREMENTS

Thank you for choosing The Royale as your place of residence.  
In order for your application to be processed promptly, please provide us with the following:

1. CONFIRMATION OF EMPLOYMENT AND 2 CURRENT PAY SLIPS.
  - A letter from your employer indicating your current position, your salary and your length of employment. This letter should be on letterhead.
2. HYDRO CUSTOMER INFORMATION FORM COMPLETED IN FULL AND RETURNED.
  - The attached Hydro Form.
3. A LETTER FROM YOUR BANK.
  - The attached Bank Reference Letter.
4. A LETTER FROM YOUR CURRENT LANDLORD.
  - The attached Current Landlord Information Letter.
5. TWO PIECES OF ID (Please photocopy)
  - Social Insurance Card
  - Drivers License and/or Health Card (One must be a picture ID)
6. **FIRST AND LAST MONTHS' RENT DEPOSIT – (must accompany application)**
  - A certified cheque or money order for your first and last months' rent.
  - Made out to THE HOWARD PROPERTY COMPANY INC.

MAKING AN APPLICATION DOES NOT GUARANTEE YOU AN APARTMENT. ONCE A COMPLETED APPLICATION, INCLUDING THE ITEMS LISTED ABOVE, HAS BEEN HANDED IN, IT WILL BE REVIEWED, A CREDIT CHECK WILL BE PERFORMED AND YOU WILL BE NOTIFIED AS QUICKLY AS POSSIBLE OF OUR DECISION.

THANK YOU.

OFFICE HOURS: Monday To Friday: 9:00 a.m. to 5:00 p.m.  
Evenings and Weekends: Call for an Appointment.

**THE HOWARD PROPERTY COMPANY INC.**

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**5875 HIGHWAY 7 WEST, SUITE 201, WOODBRIDGE, ONTARIO L4L 1T9**  
**TEL : (905) 264-0246 FAX: (905) 264-0116**