

# THE HOWARD PROPERTY COMPANY (2515) INC.

**NORTHVIEW TERRACE**  
2515 Bathurst Street  
Toronto, Ontario M6B 2Z1  
647-865-8860

## **RENTAL APPLICATION REQUIREMENTS**

Thank you for choosing Northview Terrace as your place of residence. In order for your application to be processed promptly, please provide us with the following:

1. CONFIRMATION OF EMPLOYMENT AND 2 CURRENT PAY SLIPS.
  - A letter from your employer indicating your current position, your salary and your length of employment. This letter must be on letterhead.
2. HYDRO CUSTOMER INFORMATION SHEET FILLED OUT AND RETURNED.
  - The attached Hydro Form
3. A LETTER FROM YOUR BANK.
  - The attached Bank Reference Letter.
4. A LETTER FROM YOUR CURRENT LANDLORD.
  - The attached Current Landlord Information Letter.
5. TWO PIECES OF ID (Please photocopy)
  - Social Insurance Card
  - Drivers License and/or Health Card (One must be a picture ID)
6. **FIRST AND LAST MONTHS' RENT DEPOSIT – (must accompany application)**
  - A certified cheque or money order for your first and last months' rent.
  - Made out to THE HOWARD PROPERTY COMPANY (2515) INC.

MAKING AN APPLICATION DOES NOT GUARANTEE YOU AN APARTMENT. ONCE A COMPLETED APPLICATION, INCLUDING THE ITEMS LISTED ABOVE, HAS BEEN HANDED IN, IT WILL BE REVIEWED, A CREDIT CHECK WILL BE PERFORMED AND YOU WILL BE NOTIFIED AS QUICKLY AS POSSIBLE OF OUR DECISION.

THANK YOU.

OFFICE HOURS: Monday To Friday: 9:00 a.m. to 5:00 p.m.  
Evenings and Weekends: Call for an Appointment.

**THE HOWARD PROPERTY COMPANY (2515) INC.**

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**5875 HIGHWAY 7 WEST, SUITE 201, WOODBRIDGE, ONTARIO L4L 1T9**  
**TEL : (905) 264-0246 FAX: (905) 264-0116**